

**COLLEGE INSTRUCTION COMMITTEE
MINUTES**

Monday, April 26, 2004 2:15 p.m.
ROOM AA-216

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring

MEMBERS PRESENT: Yvonne Brisard-Wickliff (R3S), Leverett Smith (NAS), Joy Lynch (CAH), Robert Chan (BSSAT), Richard Stollings (Classified Senate), Edmundo Martell (ASU)

RESOURCE TEAM: Kenyetta Tribble (Articulation Officer)

GUESTS: E. Cruz, H. Kalkstein, L. O'Hare, I. Shareef, K. Levine, E. Smith, B. Rylander, P. Leadon, J. Berner, R. Akers, R. Watkins, T. Wei

ABSENT: Ed Greene (HSPEA)

APPROVAL OF AGENDA: The agenda was approved.

ACTION ITEMS:

COURSE/CATALOG CHANGES

MATH 104 – Overcoming Math Anxiety

CHANGE: Delete from catalog

ACTION: Approved

ENGL 142A – Writing: Expository

CHANGE: Delete/Add Advisories, Description

ACTION: Approved

LIBST 112 – Internet Information Resources II: Search Techniques and Strategies

CHANGE: Delete from catalog

ACTION: Approved

LIBST 113 – Internet Information Resources III: Search Techniques and Strategies

CHANGE: Delete from catalog

ACTION: Approved

LIBST 114 – Internet Information Resources IV: Online Job Search

CHANGE: Delete from catalog

ACTION: Approved

LIBST 115 – Internet Information Resources V: Using Online Resources for College Decisions

CHANGE: Delete from catalog

ACTION: Approved

NURS 202 – Certified Nursing Assistant Home Health Aide

CHANGE: Add Pre/Co-requisites, Advisories

ACTION: Conditionally Approved

CONDITIONS: Delete DSPS as an advisory and add a statement to the syllabus instead. Change the ESL advisory statement to read “ESL Placement at Level 3, or ESL 146, or equivalent.

MUSIC 226 – Music Pedagogy of Young Children

CHANGE: Department name to ECHD 226

ACTION: Conditionally Approved

CONDITIONS: Needs Music Chair signature on form. MUSIC 226 needs to be deleted.

VARIABLE TOPICS COURSE

BIOSC 100 – Introduction to Biotechnology

ACTION: Conditionally Approved

CONDITIONS: Correct Course content.

ESL 100D – Idioms in English

ACTION: Approved

ART 100 – Art: Then & Now

ACTION: Approved

NEW COURSE PROPOSAL

PE 268 – Walking for Fitness

ACTION: Conditionally Approved

CONDITIONS: Needs Library signature, Grading policy is LG, needs grading scale on syllabus.

PE 269 – Body Sculpting

ACTION: Conditionally Approved

CONDITIONS: Needs Library signature, SC Grading Policy on syllabus, Course Content must equal 100%, descriptions should match.

PE 282 – Theory of Basketball

ACTION: Conditionally Approved

CONDITIONS: Needs Library signature, Lecture hours changed to 2.

PSYCH 103A – Personal Development for College Success

ACTION: Conditionally Approved

CONDITIONS: Student Evaluation percentages need clarification.

PSYCH 103B – Ensuring Transfer Success

ACTION: Conditionally Approved

CONDITIONS: Student Evaluation percentages need clarification.

ACSKL 875N – Supervised Tutoring

ACTION: Conditionally Approved

CONDITIONS: Syllabus needs office location and contact numbers.

CIS 170 Network Security

ACTION: Conditionally Approved

CONDITIONS: Validation matrix needs correction, needs Library signature.

HED 135 First Responder – Title 22 First Aid

ACTION: Conditionally Approved

CONDITIONS: Needs Library signature, 1.5 lab, expectation on syllabus.

COURSE REVISION

ART 103 – Open Studio

CHANGE: AA/AS Degree Requirement

ACTION: Conditionally Approved

CONDITIONS: Old Outline and Co-requisite documentation are needed.

ART 132 – Digital Art: Beginning I

CHANGE: AA/AS Degree Requirement

ACTION: Conditionally Approved

CONDITIONS: Lab 2-4, hrs. by arrangement 1-2, units 3-4. Outline and proposal text book need to match.

ART 145 – Ceramics: Beginning I

CHANGE: AA/AS Degree Requirement

ACTION: Conditionally Approved

CONDITIONS:

ART 158 – Digital Photography: Beginning 1

CHANGE: AA/AS Degree Requirement, hours

ACTION: Conditionally Approved

CONDITIONS: Expectations, variable hours, text.

ART 161 – Photography: Beginning I

CHANGE: AA/AS Degree Requirement

ACTION: Conditionally Approved

CONDITIONS: Needs new outline.

MATH 101C – Basic Skills of Arithmetic

CHANGE: Grade, add lecture hours, description

ACTION: Approved

NEW MAJOR/CHANGE OF MAJOR

ART

CHANGE: Adding/Deleting courses

ACTION: Conditionally Approved

CONDITIONS:

ECHD

CHANGE: Corrected MUSIC 226 to ECHD 226 – no unit change

ACTION: Approved

CONTENT REVIEW

MATH 101C – Basic Skills of Arithmetic

ACTION: Approved

ENGL 142A – Writing: Expository

ACTION: Approved

APPROVAL OF MINUTES The minutes of March 26 were approved with corrections.

CONDITIONALLY APPROVED ITEMS THAT HAVE NOT MET CONDITIONS COMP 101 and COMP 102 have not met the conditions needed for approval.

DISCUSSION ITEMS

Revision of the Computer Proficiency Exam There is concern that the exam doesn't reflect what is on the requirement and that there is more on the test that what is required for Computer Proficiency. Robert Chan will revise the test.

ADJOURNMENT The meeting adjourned at 4 p.m.